

Sub-Contractor Management Policy

PURPOSE

The purpose of this Policy is to ensure that all Complex Property Group sub-contractors, consultants and their representatives be engaged to perform works in the manner as approved in this Policy to ensure that safe, consistent and reliable outcomes are achieved in the delivery of services to Complex Property Group and its clients.

POLICY

Any representatives for a company or partnership or any sole trader or consultant requested to perform work or undertake services to or for Complex Property Group and its clients via Complex Property Group must do so only after having been approved by Complex Property Group.

Subcontractors are only authorised to perform works for and on behalf of Complex Property Group after having been approved to do so via the Complex Property Group Preferred Contractor Application process which has been devised to ensure the correct selection of nominated sub-contractors is effected.

Specifically, trades and services providers are required to comply with Complex Property Groups Quality and Safety Management Plan and all of Complex Property Groups company Policies.

In addition to the above, sub-contractors can only perform works where they are:

- Trained, inducted and competent to do so;
- Have all the necessary insurances, industry licences & relevant qualifications;
- Adhere to the specific Codes, Standards, Regulations and Acts related to their work and in the manner their work is undertaken and completed;
- Complete relevant Work Method Statements and perform their own but approved risk assessment and job safety analysis where necessary; and
- Complete and agreed to abide by the Complex Property Group [Contractor Regulations Induction Program](#).



Domenic Bergamin
General Manager
Complex Property Group
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